

## **E. JOHN GAVRAS CENTER NOTICE OF PRIVACY PRACTICES**

The E. John Gavras Center is committed to preserving the privacy of your personal health information. In fact, we are required by law to protect the privacy of your medical information and to provide you with Notice describing:

### **HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN ACCESS THIS INFORMATION.**

As someone receiving our services, you have important rights relating to inspecting and copying your medical information that we maintain. This includes amending or correcting that information; obtaining an accounting of our disclosures of your medical information, requesting that we communicate with you confidentially; requesting that we restrict certain uses and disclosures of your health information; and complaining if you think your rights have been violated.

Our detailed Notice of Privacy Practices fully explains your rights and our obligations under the law. Although we may revise our Notice from time to time, any revision will apply to all of your records that we have created or maintained in the past, and for any of your records that we may create or maintain in the future. You may request a copy at the front desk or by e-mail.

If you have any questions, concerns or complaints about the Notice or your medical information please contact our office at (315) 255-2746.